

**WATAB TOWNSHIP**  
**RESOLUTION 2025-8**  
**TOWN BOARD MEMBER DUTIES AND AFFIDAVITS**

**WHEREAS**, the following tasks need to be accomplished for the benefit of Watab Township residents that are outside the statutory requirements of a Town Board Member; and

**WHEREAS**, the Town Board has deemed that these tasks can be most efficiently and cost-effectively carried out by Town Board members so that the Township does not have to hire employees and pay benefits or contract for services at a higher rate of pay; and

**WHEREAS**, these tasks are under the statutory amount deemed necessary for competitive quotes or bids;

**NOW, THEREFORE, BE HEREBY RESOLVED** that the following work is approved to be completed by the person(s) named at the hourly rate set in the Town' compensation policy:

<b>TASK</b>	<b>ASSIGNED TO:</b>
Benton Economic Partnership Board	Jesse Arndt
MS4 Program	Julie Johnson
Driveway Permits	All Supervisors
Emergency Services	All Supervisors
Gopher Feet	Kathy Sauer
Fire Contracts and Issues/Concerns: Rice Fire Department Sauk Rapids Department	Rice—Julie Johnson Sauk Rapids—Jay Loidolt
Removal of Downed Trees, Branches, Dead Animals and Garbage from Roads/Ditches	All Supervisors
Road Inspection	All Supervisors
Road Signs Inventory and Installation	Jesse Arndt
Service Quotes and Material Bids	All Supervisors
TREE TRIMMING: West of Highway 10 East of Highway 10	Julie Johnson Jay Loidolt

RESOLUTION 2025-8 (continued)

<b>TASK</b>	<b>ASSIGNED TO:</b>
Town Hall and Property Maintenance	All Supervisors
Watab/Langola/Rice Clean-up Day	Jesse Arndt
Social Media Watab Township Website Updates	Julie Johnson Kathy Sauer

All other work and attendance at outside meetings for payments shall be authorized in advance by the Board at a regular Town Board meeting unless it is deemed an emergency by the Board Chair or Vice-Chair.

**APPROVED AND ADOPTED THIS 8<sup>th</sup> DAY OF APRIL, 2025:**

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Board Chairperson and Supervisor

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Kathy Sauer, Clerk